

**Minutes of the
EXECUTIVE OF HAMILTON CONFERENCE**

September 11, 2014



"Let's Go Down into the Valley"

Authority

The Executive of Hamilton Conference met at the call of the President on Thursday, September 11, 2014 at Five Oaks Christian Workers Centre, Paris, Ontario. A quorum was present for all sessions.

Attendance

Laity:

Margaret Blewett, Phyllis Buchner, Greg Case, John Hurst, Joyce Osborne, Sybil Wilson.

Ministry Personnel:

Ted Smith (President), Gord Dunbar (President-designate), Keith Reynolds (Past President), Micol Cottrell, Peter Hartmans, Stephen Huntley, Herb Klaehn, Janet MacDonald, John Maich, Tim Reaburn, Adrienne Robertson, Dale Skinner, Bill Thomas, Robin Wilkie.

Regrets:

Jean Bethune, Thom Davies, Alison Nicholson.

Corresponding Members:

Ross Hibberd, Diane Matheson, Jenny Stephens, Kim Uyede-Kai.

Recording Secretary:

Barbara Hampson

Constitution

The Executive gathered in the White House at 9:30 a.m. President Ted Smith welcomed everyone. The President constituted the Court in the name of Jesus Christ, Head of the Church, to deal with the business that might rightfully come before it.

Opening and Welcome

Peter Hartmans welcomed new members of the Executive and introductions were made. Peter invited the Executive to keep Five Oaks and the Comprehensive Review Committee in their prayers and reminded members that any correspondence regarding the Comprehensive Review should be carefully read.

Agenda

Motion: Dale Skinner/Robin Wilkie

That the agenda be approved:

CARRIED

Executive Minutes

Motion: John Maich/Gord Dunbar

That the Hamilton Conference Executive approve the minutes of the April 24, 2014 meeting of the Executive of Hamilton Conference as distributed:

CARRIED

Motion: Greg Case/Keith Reynolds

That the minutes of the teleconference meetings of the Sub-Executive of Hamilton Conference on May 13, 2014, June 17, 2014, and July 15, 2014 be received for information.

CARRIED

Reports for Information:

Financial Statements

Janet MacDonald provided background information and answered questions.

Motion: Janet MacDonald/John Hurst

That the Balance Sheet and Income Statement (Appendix A: E14-E17) be received for information:

CARRIED

Agenda & Business Update

Janet MacDonald provided an update on behalf of the Chair of A & B. The Annual Meeting will be held at Redeemer College, May 29-31, 2015. Janet and Peter responded to questions. Kim Uyede-Kai let everyone know there will once again be a silent auction in support of the Mission and Service Fund.

Comprehensive Review Update

Peter Hartmans gave an update about where the Comprehensive Review process is at this time: the Committee is working on a revised plan to be presented to General Council Executive in November.

Staff Committee Update

Herb Klaehn welcomed Diane Matheson to the staff team and noted that Lorna MacQueen is on sabbatical and Diane Matheson is working full-time in Lorna's absence. This leaves the Conference staff down 0.5 until Lorna returns in January. Herb provided information on the proposal for Lorna's sabbatical time.

Five Oaks

Peter Hartmans provided background information about the presentation from Five Oaks on Wednesday afternoon and invited conversation regarding the presentation. Questions to consider: Do you see Five Oaks having a future beyond 2015? If yes, what will that future look like? Discussion followed.

Motion: John Hurst/John Maich

That Hamilton Conference sees a vision for Five Oaks past 2015:

CARRIED

Motion: Robin Wilkie/Keith Reynolds

That Hamilton Conference supports the direction of the proposed feasibility studies:

CARRIED

Effective Leadership Implementation Team

Jenny Stephens and Kim Uyede-Kai provided an update on the work of the Bruce Presbytery Effective Leadership and Implementation Teams.

Building Accessibility

Peter Hartmans provided background information about the work of the Past-Presidents' Committee on the location of the Conference Office and the study of the accessibility of our current building. Hamilton Conference is not eligible for grants that are available to congregations for building upgrades. Peter invited feedback from the Executive regarding how much more time to devote to the issue, which would involve a lift and renovating the second floor bathroom. Options include: keep looking for grants, pay for it from our reserves, budget for a future renovation. There was support for adding the project to the 2016 budget.

Service of Covenant

A service of covenant with Paul Miller, Support Minister for Waterloo Presbytery, took place.

Five Oaks

Motion: Bill Thomas/Gord Dunbar

That, assuming the feasibility study goes forward, Hamilton Conference commit to \$100,000 over three years towards the feasibility study and encourage congregations that are closing to consider giving a portion of the funds from the sale of assets to Five Oaks.

Motion: Sybil Wilson/Robin Wilkie

That the motion be tabled until the Finance Committee has had an opportunity to consider it:

CARRIED

One Order of Ministry Proposal

Bill Thomas suggested that a task group be formed to examine the One Order of Ministry Proposal document and report back to the Executive before sending feedback on to the Joint Ministry Working Group. Jenny suggested the Division of Ministry Personnel and Education could host an open consultation on this issue.

Adjournment

The President thanked everyone for their time and asked for reflection on what individuals received from the day. The meeting was adjourned at 12:25 p.m.

FUTURE MEETINGS

**Winter Meeting: Thursday, February 12, 2015, 9:30 a.m. – 3:00 p.m.
Hamilton Conference Office**

Snow Date – February 19, 2014

**Spring Meeting: Thursday, April 30, 2015, 9:30 a.m. – 3:00 p.m.
Hamilton Conference Office**

**Annual Meeting: May 29-31, 2015
Redeemer College, Ancaster**

Ted Smith, President

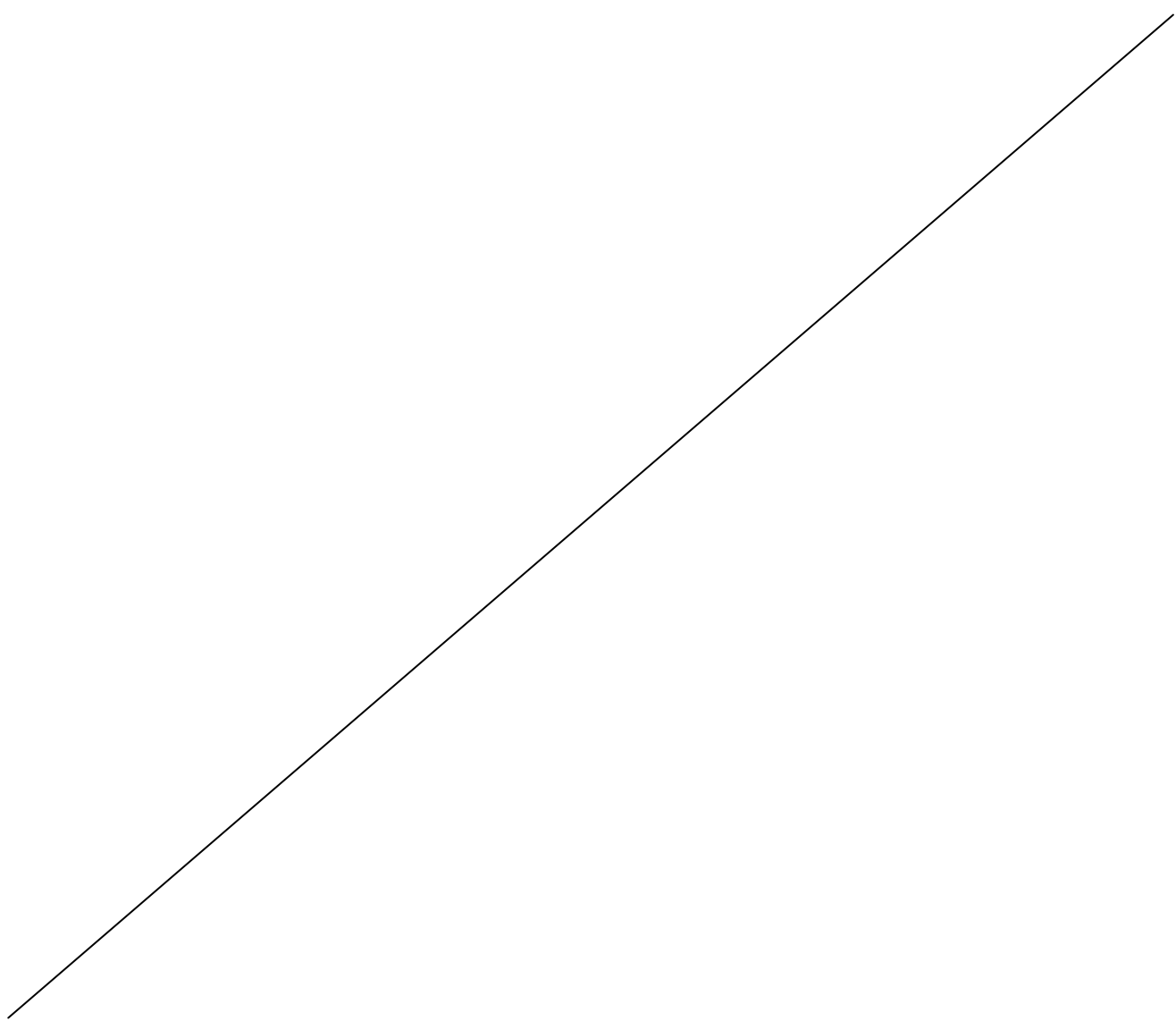
Peter Hartmans, Executive Secretary

**Hamilton Conference
Profit & Loss Budget vs. Actual
January through August 2014**

		Jan - Aug 14	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
	Annual Meeting Income	35,372.44	15,000.00	20,372.44	235.82%
	Assessment Income	311,246.08	311,250.42	-4.34	100.0%
	Effective Leadership	15,661.88			
	Government Rebates	4,825.17	8,600.00	-3,774.83	56.11%
	MP&E Income	3,170.00	4,333.32	-1,163.32	73.15%
	Network Income	2,285.36	3,000.00	-714.64	76.18%
	Other Income	52,622.61	10,000.00	42,622.61	526.23%
	Salary Grant	136,467.99	187,198.00	-50,730.01	72.9%
	Total Income	561,651.53	539,381.74	22,269.79	104.13%
Expense					
	Agenda and Business	945.05	1,400.00	-454.95	67.5%
	Annual Meeting	64,129.25	68,200.00	-4,070.75	94.03%
	Archives	17,122.79	23,595.50	-6,472.71	72.57%
	Archives Committee	159.08	350.00	-190.92	45.45%
	Avel/Bookstore Support	12,000.00	12,000.00	0.00	100.0%
	Capital Expenses	2,544.58	10,000.00	-7,455.42	25.45%
	Conference Oversight	9,730.90	23,333.32	-13,602.42	41.7%
	Contingency	52,851.38	10,000.00	42,851.38	528.51%
	Corporations Overview	1,859.45	11,333.32	-9,473.87	16.41%
	Effective Leadership Project	5,432.79			
	Executive and Subexecutive	3,048.89	3,000.00	48.89	101.63%
	Finance Committee	9,772.91	14,266.68	-4,493.77	68.5%
	General Council Commissioners	0.00	1,000.00	-1,000.00	0.0%
	Ministry Personnel & Education	17,061.04	18,900.00	-1,838.96	90.27%
	Mission Strategy and Support	1,095.17	1,340.00	-244.83	81.73%
	Networks	6,225.31	10,000.00	-3,774.69	62.25%
	Nominations	0.00	1,000.00	-1,000.00	0.0%
	Office Operating	43,916.07	41,350.66	2,565.41	106.2%
	Pastoral Care Team	1,858.59	666.68	1,191.91	278.78%
	Presbytery & Congregational Res	1,173.41	1,866.68	-693.27	62.86%
	President's Expense	3,450.30	2,000.00	1,450.30	172.52%
	Program Partnership Expenses	1,200.00	1,000.00	200.00	120.0%
	Property Committee	41.00	200.00	-159.00	20.5%
	Recovery and Healing	0.00	1,000.00	-1,000.00	0.0%
	Resource Development	3,875.84	2,666.68	1,209.16	145.34%
	Sex. Abuse Prevention/Response	1,896.87	1,400.00	496.87	135.49%

Cont'd

	Staff	288,041.39	406,213.36	-118,171.97	70.91%
	Staff Committee	1,731.33	1,733.32	-1.99	99.89%
	Stewardship Education	616.35	1,866.68	-1,250.33	33.02%
	Total Expense	551,779.74	671,682.88	-119,903.14	82.15%
	Net Ordinary Income	9,871.79	-132,301.14	142,172.93	-7.46%
	Net Income	9,871.79	-132,301.14	142,172.93	-7.46%



Balance Sheet As of August 31, 2014

ASSETS		
Current Assets		
Chequing/Savings		
	BMO- Brokerage Account	743,573.84
	BMO - chequing	16,325.31
	BMO - Mastercard GIC	20,250.00
	BMO - Savings	4,993.44
	BMO Nesbitt Burns - Investment	299,541.00
	Total Chequing/Savings	<u>1,084,683.59</u>
Other Current Assets		
	Interest Receivable	966.13
	Other Receivables	100.48
	Prepaid Expenses	2,000.00
	Rebates Receivable	4,825.17
	Waterloo Presbytery Staff Rec.	1,752.63
	Total Other Current Assets	<u>9,644.41</u>
	Total Current Assets	<u>1,094,328.00</u>
Fixed Assets		
	Building	4,965.98
	Computer equipment	4,703.94
	Furniture, fixtures & equipment	20,797.71
	Land	10,000.00
	Total Fixed Assets	<u>40,467.63</u>
	TOTAL ASSETS	<u><u>1,134,795.63</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
	Accounts Payable	
	Accounts Payable	2,982.47
	Total Accounts Payable	2,982.47
Other Current Liabilities		
	Accrued Liabilities	22,795.17
	Total Other Current Liabilities	<u>22,795.17</u>
	Total Current Liabilities	<u>25,777.64</u>

Cont'd

		Long Term Liabilities	
		Monies Held in Trust	742,742.25
		Total Long Term Liabilities	<u>742,742.25</u>
		Total Liabilities	768,519.89
		Equity	
		Retained Earnings	356,403.95
		Net Income	9,871.79
		Total Equity	<u>366,275.74</u>
		TOTAL LIABILITIES & EQUITY	<u>1,134,795.63</u>

