

**Minutes of the
EXECUTIVE OF HAMILTON CONFERENCE**

September 12, 2013



"Trust God; Trust the Body"

Authority

The Executive of Hamilton Conference met at the call of the President on Thursday, September 12, 2013 at Five Oaks Christian Workers Centre, Paris, Ontario. A quorum was present for all sessions.

Attendance

Laity:

Bob Brunner, Greg Case, Ron Coulson, Steven Lowden, Ken Pettigrew.

Ministry Personnel:

Keith Reynolds (President), Ted Smith (President-designate), Christina Paradela (Past President), Peter Hartmans, Stephen Huntley, John Maich, Aaron Miller, Alison Nicholson, Timothy Reaburn, Adrienne Robertson, Bob Tschanz.

Regrets:

Phyllis Buchner, Heather Davies, Patricia Grieg, Gerry Hofstetter, Daniel MacLean, Robin Wilkie.

Corresponding Members:

Jenny Stephens, Kim Uyede-Kai.

Recording Secretary:

Barbara Hampson

Introductions and Worship

The Executive gathered in the White House at 9:30 a.m. President Keith Reynolds welcomed everyone and introductions were made.

Constitution

The President constituted the Court in the name of Jesus Christ, Head of the Church, to deal with the business that might rightfully come before it.

Opening and Worship

The President reminded the group that we were meeting on sacred land and thanked Five Oaks for welcoming us. Robin McGauley brought words of welcome from Five Oaks Staff, provided house-keeping information, and offered prayer. Keith led the Executive in a time of introductions and worship. He invited the group to reflect on the meaning of the word ‘meeting.’

Agenda

Motion: Bob Brunner/Christina Paradela

That the agenda be approved:

CARRIED

Richard Choe joined the meeting to be part of the Covenanting Service.

Service of Covenant

A service of covenant with Kim Uyede-Kai, Minister for Congregational Support, took place.

Executive Minutes

Motion: Ron Coulson/John Maich

That the Hamilton Conference Executive approve the minutes of the April 25, 2013 meeting of the Executive of Hamilton Conference and the minutes of the June 25, 2013 meeting of the Executive of Hamilton Conference as printed and distributed; and that the draft minutes of the teleconference meeting of the Sub-Executive of Hamilton Conference on June 13, 2013 be received for information.

CARRIED

Correspondence

Motion: Steve Lowden/Adrienne Robertson

That the list of correspondence for the September 2013 meeting of Hamilton Conference Executive (Appendix A – E16) be received.

CARRIED

Business Arising: Request for funds from Hamilton Presbytery Re: Ryerson, Ancaster

Peter Hartmans provided background information.

Motion: John Maich/Bob Tschanz

That the amended motion be lifted from the table.

CARRIED

Discussion followed.

Amended Motion (from June 25): Christiana Paradela/Ken Pettigrew

That Hamilton Conference pay 50% of the costs of 90 days according to the base salary of the category to which Kurt Richardson was entitled:

DEFEATED

One abstention (Bob Brunner)

Motion: Ron Coulson/Greg Case

That Hamilton Presbytery be reimbursed \$11,103.67 for costs associated with Kurt Richardson's termination from Ryerson, Ancaster:

CARRIED

One abstention (Bob Brunner)

Keith Reynolds offered prayer for Ryerson, Ancaster and for Kurt Richardson.

Conference Directory

Peter Hartmans provided background information.

Motion: Peter Hartmans/John Maich

That Hamilton Conference switch from a paper directory to an electronic directory in 2013 in order to save paper and improve accuracy.

CARRIED**Moderator's Visit**

Peter Hartmans provided information about the Moderator's visit to Hamilton Conference. At the Moderator's request, Presbyteries are asked to propose ways for the Moderator to do 'parachute' visits to each Presbytery. Hamilton Conference has up to five non-consecutive days. Presbyteries are asked to plan through Peter Hartmans, and are welcome to phone John Lawson with questions.

Order of the Day

Having reached an order of the day, the Executive broke for a break and lunch at 12:15 p.m.

Reconvene

The Executive reconvened following lunch at 1:30 p.m.

Reports for Information:**Financial Reports*****Motion: Ron Coulson / Ted Smith***

That the Balance Sheet and Income Statement (Appendix B – E17-20) be received for information:

CARRIED

Staff Committee Report

Bob Tschanz reported that two new admin staff have been hired—Susan Duliban and Ruthanna Mack—and they will officially start work on Monday, September 16, 2013.

Past Conference Presidents Recommendations and Update

Background:

The Past Presidents Committee met several times in the spring and summer 2013. The committee included Sybil Wilson, Christina Paradela, David Reid, Peter Hartmans, and Bob Tschanz. The committee makes the following recommendations, with plans to make further recommendations at the November Conference Executive.

Recommendation #1: Conference “Annual Meeting”:

After review of all Conference Meeting Practices and considering the goals and purposes of our Annual meeting; and due to future budgetary concerns and following the existing model of British Columbia Conference:

Motion: Bob Tschanz/Peter Hartmans

That Hamilton Conference not hold a General Meeting in the year following the 2015 General Council, and that be the pattern following future General Councils. In such years the Celebration of Ministries Service will take place in a central location. The Conference President will be elected for a two-year term before a non-Hamilton Conference meeting year. Budget savings will be shared over three years.

CARRIED

Recommendation #2: Conference Minister for Faithful Public Witness Position:

After reviewing our Conference priorities for mission and ministry, established at our Conference Annual meeting 2003:

- Healthy Congregations and Presbyteries
- Effective Leadership
- Faithful Public Witness
- Strengthening Partnerships

Motion: Bob Tschanz/Peter Hartmans

That the Executive Secretary, in partnership with the Staff Committee, create a job description for a half time position for a two-year period to ensure that the justice and Conference Persistent Friend roles continue within our Conference staff. The position will be posted no later than the first quarter of 2014.

CARRIED

Keith Reynolds expressed thanks to the Past Presidents Committee for their work.

Recommendation of Mission Strategy and Support

Whereas the Investment in Mission and Ministry Fund currently holds \$663,000:

Motion: Tim Reaburn/Aaron Miller

That the guidelines for funding of Investment for Mission and Ministry be changed to reflect an increase in each of the three pathway grants from \$5,000 to \$10,000. **CARRIED**

Halton Presbytery Extension Council Purchase

Motion: Peter Hartmans/Steve Lowden

That Hamilton Conference Executive approve the purchase of 3017 Old Bronte Road, Part lot 30, Con 1 Trafalgar, North of Dundas Street, Town of Oakville by Halton Presbytery Extension with a purchase price of \$ 700,000 and a mortgage of \$300,000. **CARRIED**

Effective Leadership

Jenny Stephens and Kim Uyede-Kai gave an update on the Bruce Presbytery Effective Leadership Project Implementation Team and Leadership Commission.

Nominations

Motion: John Maich/Bob Brunner

That Ann Fleming, Barbara Harwood, and Yvonne Wright be added to the Conference Interview Board. **CARRIED**

Adjournment

The President thanked everyone for their time and asked for reflection on what individuals received from the day. The meeting was adjourned at 2:55 p.m.

FUTURE MEETINGS

**Fall Meeting: Thursday, November 7, 2013, 9:30 a.m. – 3:00 p.m.
Hamilton Conference Office**

**Winter Meeting: Thursday, February 13, 2014, 9:30 a.m. – 3:00 p.m.
Hamilton Conference Office**

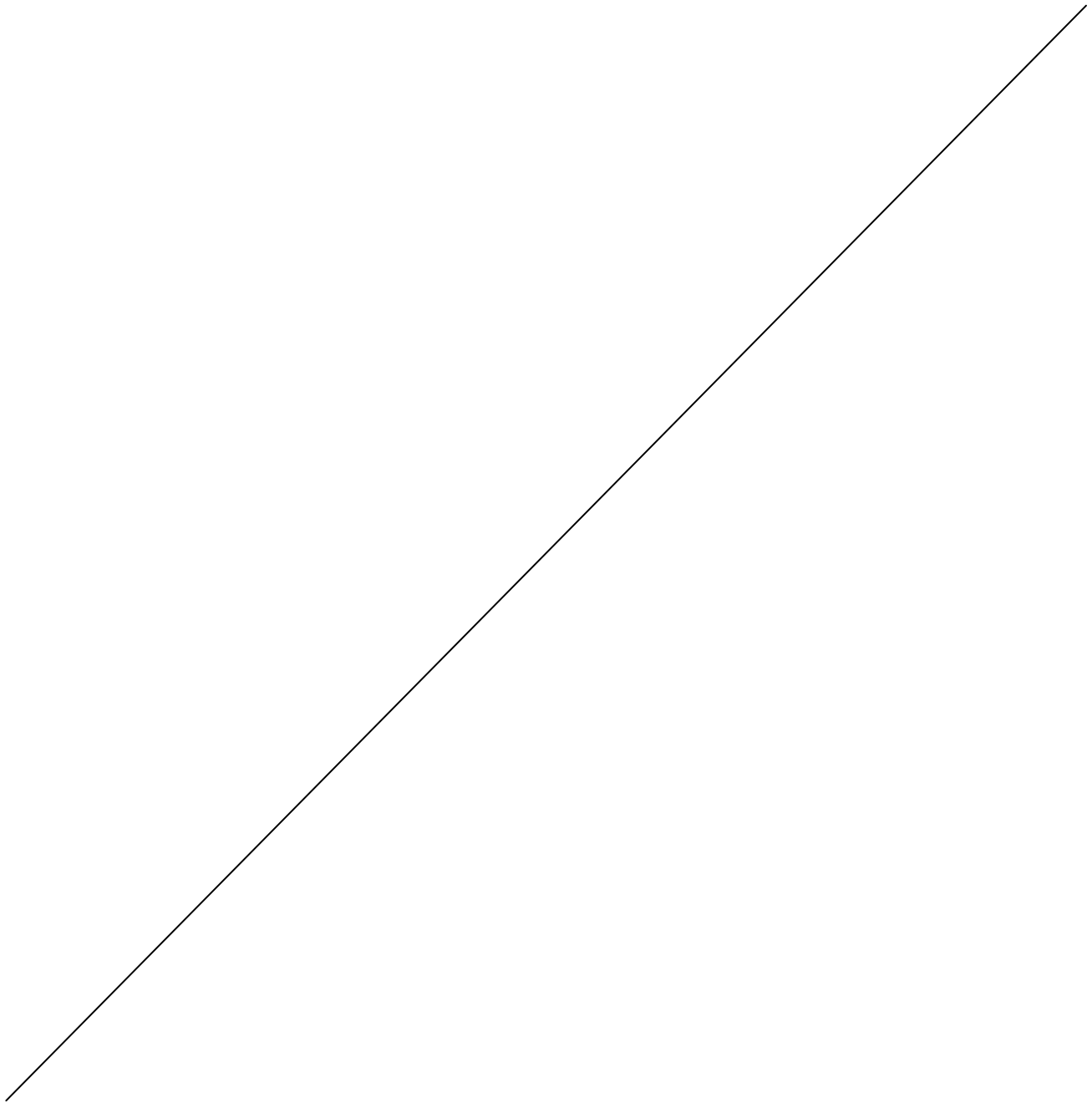
Snow Date – February 27, 2014

**Spring Meeting: Thursday, April 24, 2014, 9:30 a.m. – 3:00 p.m.
Hamilton Conference Office**

Annual Meeting: May 24-25, 2014
CAW-Canada Family Education Centre
115 Shipley Avenue
Port Elgin, Ontario

Keith Reynolds, President

Peter Hartmans, Executive Secretary





LIST OF CORRESPONDENCE
HAMILTON CONFERENCE EXECUTIVE
September 2013

The following correspondence comes to the September 12, 2013 meeting of the Executive of Hamilton Conference:

FOR INFORMATION:

1.	April 28, 2013	Letter from Hamilton Presbytery Executive requesting re-imbusement to Ryerson, Ancaster United Church
2.	May 13, 2013	Letter from UCOM requesting re-imbusement of funds surrounding the sale of Camp Ganadaoweh
3.	June 1, 2013	Letter from Conference Interview Board which recommends Rev. Edwin Anderson and Rev. Sam Persons Parks to the Executive of Hamilton Conference to be approved for appointment
4.	June 4, 2013	Recommendation of the Hamilton Conference Interview Board, the Rev. Janet Edwards from the United Methodist Church, be considered fit to seek an appointment in the United Church of Canada.
5.	June 19, 2013	Letter from Bruce Presbytery requesting Conference to take over the oversight and discipline of ministry personnel on t hero of Bruce Presbytery.
5.	June 20, 2013	Letter from the Judicial Committee Executive with the decision that the appeal of the Rev. Kurt Richardson does not meet the grounds for an Appeal.

Hamilton Conference
Profit & Loss Budget vs. Actual
1 January through 7 September 2013

	1 Jan - 7 Sep 13	Budget	\$ Over Budget	% of Budg et
Ordinary Income/Expense				
Income				
Annual Meeting Income	32,821.47	15,000.00	17,821.47	218.8 1%
Assessment Income	341,315.40	358,669.74	-17,354.34	95.16 %
Government Rebates	8,902.53	8,500.00	402.53	104.7 4%
HamPack Income	0.00	400.00	-400.00	0.0%
MP&E Income	10.00	2,250.00	-2,240.00	0.44 %
Network Income	26,287.66	3,116.67	23,170.99	843.4 5%
Other Income	19,455.83	10,404.66	9,051.17	186.9 9%
Salary Grant	161,377.81	218,511.62	-57,133.81	73.85 %
Total Income	590,170.70	616,852.69	-26,681.99	95.67 %
Expense				
Agenda and Business	1,090.09	1,378.50	-288.41	79.08 %
Annual Meeting	79,394.63	76,700.00	2,694.63	103.5 1%
Archives	31,420.89	24,181.98	7,238.91	129.9 4%
Archives Committee	37.47	350.00	-312.53	10.71 %
Avel/Bookstore Support	11,201.25	11,201.25	0.00	100.0 %
Capital Expenses	5,755.45	6,854.83	-1,099.38	83.96 %
Conference Oversight	67,043.86	17,146.50	49,897.36	391.0 1%
Contingency	502.62	6,854.83	-6,352.21	7.33 %
Corporations Overview	7,025.74	4,322.50	2,703.24	162.5 4%
Effective Leadership Project	292.66	0.00	292.66	100.0 %
Executive and Subexecutive	2,715.37	4,000.00	-1,284.63	67.88 %
Finance Committee	9,441.72	13,110.83	-3,669.11	72.02 %
General Council Commissioners	42.28	0.00	42.28	100.0 %
Hampack	0.00	249.33	-249.33	0.0%
Ministry Personnel & Education	7,592.64	19,281.82	-11,689.18	39.38 %
Mission Strategy and Support	1,242.41	1,239.50	2.91	100.2 4%
Networks	35,520.54	10,291.67	25,228.87	345.1 4%
Nominations	442.54	311.67	130.87	141.9 9%
Office Operating	43,497.05	48,938.67	-5,441.62	88.88 %

Pastoral Care Team	223.41	623.33	-399.92	35.84 %
Presbytery & Congregational Res	0.00	1,914.83	-1,914.83	0.0%
President's Expense	3,024.32	2,738.16	286.16	110.4 5%
Program Partnership Expenses	1,050.00	2,881.67	-1,831.67	36.44 %
Property Committee	24.60	185.00	-160.40	13.3 %
Recovery and Healing	120.00	2,058.33	-1,938.33	5.83 %
Resource Development	1,842.55	2,058.33	-215.78	89.52 %
Sex. Abuse Prevention/Response	3,075.04	2,407.67	667.37	127.7 2%
Staff	311,611.43	448,387.15	-136,775.72	69.5 %
Staff Committee	2,524.63	1,752.51	772.12	144.0 6%
Stewardship Education	639.78	616.67	23.11	103.7 5%
Uncategorized Expenses	1,555.19	0.00	1,555.19	100.0 %
Total Expense	629,950.16	712,037.53	-82,087.37	88.47 %
Net Ordinary Income	-39,779.46	-95,184.84	55,405.38	41.79 %
Net Income	-39,779.46	-95,184.84	55,405.38	41.79 %

**Hamilton Conference
Balance Sheet
As of 9 September 2013**

ASSETS

Current Assets

Chequing/Savings

BMO- Brokerage Account	647,042.00
BMO - chequing	36,120.81
BMO - Mastercard GIC	20,000.00
BMO Nesbitt Burns - Investment	211,172.32
BMO Nesbitt Burns - Rising Spir	56,223.03
BMO Nesbitt Burns - UCOM	736,489.66
Meridian Credit Union	<u>100,000.00</u>

Total Chequing/Savings 1,807,047.82

Other Current Assets

Interest Receivable	1,212.53
Rebates Receivable	<u>-1.01</u>

Total Other Current Assets 1,211.52

Total Current Assets 1,808,259.34

Fixed Assets

Building	5,269.61
Computer equipment	4,389.26
Furniture, fixtures & equipment	16,683.94
Land	10,000.00
Telephone System	<u>0.00</u>

Total Fixed Assets 36,342.81

Other Assets

Oikocredit Bonds	<u>50,000.00</u>
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Total Other Assets 50,000.00

TOTAL ASSETS 1,894,602.15

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LIABILITIES & EQUITY**Liabilities****Current Liabilities****Accounts Payable**

Accounts Payable	3,907.79
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Total Accounts Payable	3,907.79
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Other Current Liabilities

Accrued Liabilities	18,928.22
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Total Other Current Liabilities	18,928.22
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Total Current Liabilities	22,836.01
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Long Term Liabilities

Monies Held in Trust	1,617,138.95
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Total Long Term Liabilities	1,617,138.95
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Total Liabilities	1,639,974.96
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Equity

Retained Earnings	294,406.65
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Net Income	-39,779.46
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Total Equity	254,627.19
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TOTAL LIABILITIES & EQUITY	<u>1,894,602.15</u>
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